

# 2018 United States Service Academy Nominations



**Congressman Rodney P. Frelinghuysen**  
**New Jersey's 11<sup>th</sup> District**  
**30 Schuyler Place, 2<sup>nd</sup> Floor**  
**Morristown, NJ 07960**  
**(973) 984-0711**

# 2018 United States Service Academy Nominations

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## **GENERAL INFORMATION**

Admission to an Academy is a competitive two-step process. The first step is to obtain a nomination from an authorized source. The second step is to receive an appointment from the academy. The nomination allows you to compete for the appointment but does not guarantee an appointment.

Each nominating source uses a selection process for Academy nominations designed to meet its own needs and standards. The different procedures are often confusing to applicants who apply to more than one source. Carefully studying and following the instructions of each office can avoid misunderstandings.

**PLEASE NOTE: By signing the application you will have indicated an understanding and acceptance of the nomination requirements as set forth by the Office of Congressman Rodney P. Frelinghuysen.**

Because of the extreme competition for nominations, you are urged to apply to every nominating authority available to you (For example, a Member of Congress, both U.S. Senators, and the Vice President). Should your eligibility allow, you may also apply to the President. Ideally, students seeking a nomination should begin the Congressional Academy process in their junior year of high school.

Congressman Frelinghuysen may nominate qualified candidates to the United States Air Force, Merchant Marine, Military, and Naval Academies.

**Contact with the admissions office of the Academy of your preference is imperative.** The Academy will establish a file and forward to you general information and detailed admissions requirements including a Prospective Candidate Questionnaire.

Congressman Frelinghuysen's Academy Review Panel will conduct a personal interview with each applicant meeting all requirements. Selections are made competitively on the basis of academic performance, leadership potential, extra-curricular activities, physical aptitude, personal interviews and letters of recommendation. Qualified individuals for each vacancy will be recommended by the board to Congressman Frelinghuysen for nomination. The final ranking and subsequent appointments will be at the discretion of the Academies.

**Certain information must be provided in order for you to be considered an applicant. It is your responsibility to submit the required information. Completed applications must be received no later than 5:00 p.m. on Monday, October 15, 2018.**

To ensure that Eleventh District applicants have an opportunity to be reviewed by the Academies, please let the Congressman's office know immediately if another authority nominates you or should you change your career goals. This will offer the opportunity to another student.

## FACT SHEET

The Academies provide guidelines for applicants who may be eligible to be considered for an appointment. A candidate must be an American citizen by the date of induction into an Academy and of good moral character. If you are a naturalized citizen, you must provide documentation.

**The United States Air Force Academy, Military Academy, and Naval Academy** require you to be at least 17 years old, but not have passed your 23<sup>rd</sup> birthday by July 1 of the year of induction. A candidate must be unmarried with no dependents.

**The United States Merchant Marine Academy** requires that you be at least 17 years old, but not have passed your 25<sup>th</sup> birthday by July 1 of the year of induction. A cadet may be married, but couples may not be domiciled either on or off campus.

### **United States Air Force Academy**

Director of Admissions  
HQ USAFA/RRS  
2304 Cadet Drive, Suite 2400  
USAF Academy, CO 80840-5025  
Tel: 1-800-443-9266  
Web: [academyadmissions.com](http://academyadmissions.com)

### **United States Naval Academy**

Director of Admissions  
117 Decatur Road  
Annapolis, MD 21402  
Tel: 410-293-1000  
Web: [www.usna.edu/admissions](http://www.usna.edu/admissions)

### **United States Military Academy**

Director of Admissions  
Official Mail and Distribution Center  
646 Swift Road  
West Point, NY 10996-1905  
Tel: 845-938-4041  
Web: [www.usmma.edu](http://www.usmma.edu)

### **United States Merchant Marine Academy**

Director of Admissions  
300 Steamboat Road  
Kings Point, NY 11024  
Tel: 516-726-5644, ext. 5646  
Web: [www.usma.edu](http://www.usma.edu)

### **United States Coast Guard Academy**

\*No Congressional nomination is required.  
Call: 1-800-883-8724 or write 31 Mohegan Avenue, New London, CT 06320 to obtain information or application forms. You can also visit the Coast Guard Academy on the web at [www.cga.edu](http://www.cga.edu).

**All Academies require you to pass a Department of Defense Medical Examination Review Board (DODMERB). The Academy to which you have applied will initiate the scheduling of an examination with the Department of Defense. Once taken, the examination may be used for all service academies and four-year ROTC scholarship programs.**

**NOTE: Graduation from a United States Service Academy obligates you to serve five years of Active Duty Service.**

## REQUIREMENTS

**Residency:** An applicant must be a legal resident of the Eleventh Congressional District of New Jersey. To verify your congressional district, visit <http://www.house.gov/> and use the “Find My Representative” search box in the upper right hand corner of the website or call the Morristown office at 973-984-0711.

**Application Form:** The enclosed application should be completed and submitted along with a photograph of the applicant and all required information in a single large envelope. The only aspect of an applicant’s file that should arrive separately is the official score report(s) for the SAT and/or ACT will send directly to the office following the student’s request.

**Three (3) Letters of Recommendation:** Choose someone who knows you well - a teacher, coach, employer, etc. - to write a recommendation letter for you. Each person should return the letter to you in a sealed envelope with his/her name signed across the flap of the envelope. Submit all three letters together with your application and other required materials. Only three recommendation letters will be presented to the Review Board. Please do not submit additional letters. Note: Your guidance counselor or principal is permitted to substitute a letter for the General Comments section of the Scholastic Information Sheet. That letter will be included with your file but will not count as one of your three letters of recommendation.

**SAT & ACT Score Reports:** The applicant must have official score report(s) for the SAT and/or ACT sent directly from the test administrator to the Office of Congressman Frelinghuysen. Unofficial reports and photocopies are not permitted. The SAT code number is **2496**. The ACT code number is **7534**. The official score report(s) are the only part of the application materials that should arrive separately.

**Essay:** Briefly state why you want to attend the Academy of your choice. There is a 500 word limit.

**Scholastic Information Sheet:** Ask your high school counselor or principal to complete both pages of the Scholastic Information Sheet. If your counselor or principal chooses to include a letter in place of completing the General Comments section of the form that is acceptable. The counselor’s/principal’s letter will not count as a letter of recommendation. Please ask that the completed form be returned to you in a sealed envelope with the person’s signature across the flap of the envelope. You must submit the Scholastic Information Sheet at the same time as the application and other required materials.

**Numerical Class Rank/Size:** Numerical class rank and the approximate size of the class are required. This information must be included on the Scholastic Information Sheet completed by your guidance counselor or principal. A few schools have advised that they do not rank students. In order to complete all requirements, an accurate estimate of your class standing will have to be made by your guidance counselor or principal. There is a box on the Scholastic Information Sheet that your counselor or principal should check if that person is making an estimate of the applicant’s class ranking.

## **REQUIREMENTS**

**Transcript:** Ask your guidance counselor or principal for an official transcript that includes your course listing and grades, current GPA, class rank, and SAT/ACT test scores. Your final junior grades must be listed on the official transcript (report card copies are not permitted). Please do not request your transcript before the final grades from your junior year have been added to your transcript. The transcript should be returned to you in a sealed envelope with the signature of your counselor, principal or a school official across the flap of the envelope. The transcript and the Scholastic Information Sheet may be returned to the applicant in separate envelopes or together in a single envelope. You must submit the transcript at the same time as the application and other required materials.

**Deadline:** Your complete application, along with all required information, must be received in a single large envelope at the Morristown District Office by **5:00 p.m. on Monday October 15, 2018.**

**Interviews:** Interviews will be scheduled for Saturday and Sunday, November 17-18, 2018 **for all eligible applicants.**

The personal interview is mandatory. Eligible applicants will receive a letter informing them of the time and place for the interview. Special arrangements can be made for dependents of active duty military personnel who are located outside the State. You must call the office to discuss these arrangements prior to the application deadline. Special scheduling time requests will be considered if notice is received **prior to October 22, 2018.**

**PLEASE PRINT AND SAVE THE ENTIRE APPLICATION**

**Save as pdf file with your last name and first name in the following format:**

doe\_john.pdf

# 2018 United States Service Academy Application for Nomination

**Congressman Rodney P. Frelinghuysen**  
**Eleventh Congressional District of New Jersey**  
**30 Schuyler Place, 2<sup>nd</sup> Floor**  
**Morristown, NJ 07960**  
**Phone: 973-984-0711 Fax: 973-292-1569**



Please note that all materials for the application **must** be received in the Morristown District Office by 5:00 p.m. Monday, October 15, 2018.

It is my desire to attend the United States:  
(please rank your preference)

<input type="checkbox"/>	Air Force Academy
<input type="checkbox"/>	Merchant Marine Academy
<input type="checkbox"/>	Military Academy
<input type="checkbox"/>	Naval Academy

## I. Personal Information:

Full Name:

Legal NJ Address:

City:  Zip+4:  --  County

Telephone:  Email:

Date of Birth:  Place of Birth:

Father's Name:  Occupation:

Mother's Name:  Occupation:

## II. Education:

Name of High School:  Graduation Date:

Counselor's Name:  Counselor's Telephone:

Are you attending college?  if yes, where:

Are you attending Prep School?  if yes, where:

**III. Athletics:**

Please list athletic activities and sport teams with which you participate:

**IV. Extracurricular Activities:**

Please list extracurricular or volunteer activities in which you participate:

**V. Other Hobbies and Interests:**

Please list any hobbies or additional interests with which you are involved:

**VI. Employment:**

Please list all jobs and/or internships that you have held:



**VII. Recommendation Letters:**

Please submit 3 letters of recommendation as outlined in the directions. A letter from your guidance counselor or principal in place of the General Comments section of the Scholastic Information Sheet **will not** count as a letter of recommendation.

**VIII. General Information:**

Please answer each of the following five (5) questions within the space provided:

**1. What academic areas do you intend to explore at an Academy?**

**2. Please list the honors, prizes, awards, etc. that you have received in order of importance to you:**

**3. What do you consider your greatest strength?**

**4. What do you consider your greatest weakness?**

**5. Do you have any members of your family that have served in the Armed Forces?**

**IX. Testing Scores:**

Please list the date(s) and corresponding scores for the SAT and/or ACT tests.

**SAT:** Scores for new SAT tests range from 200-800. Indicate your score for the Math, Reading and Writing sections.

Test Date:  M:  R:  W:

Test Date:  M:  R:  W:

Test Date:  M:  R:  W:

Future Test Date(s)

**ACT:** Scores for the ACT range from 1 to 36 for each section. Please indicate your Composite score along with the scores in the English, Math, Reading and Science sections.

Test Date:  C:  E:  M:  R:  S:

Test Date:  C:  E:  M:  R:  S:

Test Date:  C:  E:  M:  R:  S:

Future Test Date(s)

**X. Nominating Sources:**

Please list all other nominating authorities to whom you have applied for a nomination:

**XI. Essay:**

Please state why you want to attend one of the U.S. Service Academies in 500 words or less.



**XII. Certification & Signature:**

Please read before signing:

I have read the informational sheets explaining the nominating procedures and I am familiar with these requirements. I certify that I am a legal resident of the Eleventh Congressional District of New Jersey and that the information within this application and the information within the materials accompanying the application are true and accurately presented. **If I have not submitted all necessary materials by the Monday, October 15, 2018 deadline, I understand that I may not be given final consideration for a nomination.**

Signature: \_\_\_\_\_

Date:

**SCHOLASTIC INFORMATION SHEET**

To the Guidance Counselor:

Please return both pages of this form, along with an official copy of the applicant's transcript through his/her Junior year, to the student in a sealed envelope with your signature across the back. The student will submit the sealed envelope to the office as part of his/her application.

This information must be submitted along with the entire application by 5:00 p.m. on Monday, October 15, 2018.

If you have any questions regarding the application process, please contact Anthony Pryer at Congressman Frelinghuysen's Morristown District Office. The telephone number is 973-984-0711.

**Applicant's Full Name:**

First	Middle	Last

**Address:**

Street	Town	Zip Code

**Name of School:**

**Address of School:**

**Telephone Number of School:**

**Applicant's Year In School:**  **GPA:**  **on a**  **scale.**

**Class Rank:**   Check here if this ranking is an estimate.

**SAT: (Highest) Math:**  **Reading:**  **Writing:**  **Last Date Taken:**

**ACT: (Highest) Composite:**  **English:**  **Math:**  **Reading:**

**Science:**  **Last Date Taken:**

**School Activities:**

**General Comments / Recommendation:**

If you would prefer, you may attach a letter to this form instead of completing this section. Your letter will not be charged against the student's limitation of three letters of recommendation.

Guidance Counselor's Signature: \_\_\_\_\_ Date:

Guidance Counselor's Printed Name:

**PLEASE RETURN THIS FORM AND A TRANSCRIPT REFLECTING FINAL JUNIOR YEAR GRADES TO THE STUDENT IN A SEALED ENVELOPE WITH YOUR SIGNATURE ACROSS THE BACK OF THE ENVELOPE. IF TWO ENVELOPES ARE NECESSARY, PLEASE SEAL AND SIGN BOTH ENVELOPES.**

**The application and all required information should be submitted in a large envelope to:  
Congressman Rodney P. Frelinghuysen  
Eleventh Congressional District of New Jersey  
30 Schuyler Place, 2<sup>nd</sup> Floor  
Morristown, NJ 07960**

**All required information is due by 5:00 p.m. on Monday, October 15, 2018.**

**AFFIDAVIT OF RESIDENCE**

(To be completed and executed by parent or legal guardian of person making regular application as nominee to a Service Academy in order to establish legal residence in 11th Congressional District of New Jersey, in compliance with statutory specifications and qualification)

I, [redacted], of lawful age, being a resident of [redacted] in [redacted] County, do, on oath and under penalties of perjury, depose and say:

1. That I am the parent and entitled to the custody of, or the legal guardian of, [redacted], a minor, who has applied to Honorable Rodney P. Frelinghuysen, Member of Congress, for consideration as nominee to the United States [redacted] Academy; that [redacted] is my son/daughter and is my legal ward and lives with me; and that our legal residence is:

[redacted]

2. That I have resided at the above address for [redacted] years, and although I may from time to time have sojourned to other parts, it has always been and still is my continuous, firm, fixed, and unwavering intention to return to said address and to reside there permanently.

3. That in evidence thereof, I depose and say that:

a. My domicile is [redacted]

b. I have paid real estate taxes to [redacted] County, New Jersey, during the following years: [redacted]

c. I am registered to vote in [redacted] County, New Jersey and I have voted in primary and/or general elections in said County in the following years: [redacted]  
[redacted]

**Signature**

Subscribed and sworn to before me this [redacted] day of [redacted] 2018

\_\_\_\_\_  
Notary Public